**Blueprint for Success**

Winter/Spring 2014

Wednesdays 1:30PM-3:30PM

Facilitator: Hannah Bard

**Facilitator Contact Information:**

Hannah Bard **Office Hours:** Wednesdays 11AM-1PM

Lawrence Adult Education Thursdays 10AM-3PM

Fairfield, ME 04936

(207) 453-4200 ext: 3120

hbard@msad49.org

**MOODLE LINK:** <http://www.msad49.org/moodle/moodle/course/view.php?id=512>

**Course Description**

This pass/fail course examines the tools and strategies needed to succeed in college. Students will have exposure to a range of different college success strategies, as well as hear from experts in Maine regarding the college process. This course is designed to provide students will the necessary skills to succeed in college outside of academic excellence.

**Goal**

The goal of Blueprint for Success is to provide an understanding that college is a small community, merely succeeding academically does not ensure success. This course also provides students with the experience of E-portfolios, and Moodle, so that they may better understand the technology programs used by colleges in Maine.

**Course Outcomes**

At the end of this course, students will be able to—

1. Identify and explain common terms used in college life.
2. Designed a basic E-portfolio
3. Created a basic, beginning resume
4. Plan and organize personal schedules to ensure academic attendance.
5. Demonstrate critical thinking, writing, and reading skills through online and in-person group discussion

Effective Online Participation

## The way we communicate with each other in Moodle plays an important part in the overall success of our online experience. Let’s try to abide by the following principles:

* One well-written response each week to the discussion topic posted. Students will also be expected to respond to 2 classmates, providing feedback in regards to the discussion topic and response.
* Thoughtful, parsimonious postings are best. Online education is a lot of work for all involved because we all have to read everyone’s postings. Run-on, vague, and inappropriately long statements waste everyone’s time. While it is impossible to set and stick to a specific parameter, 75 – 100 word postings usually work well. (Note: This isn’t a lot. This single bullet you are currently reading consists of 67 words!)
* In online education careful reading is the way we “listen” to each other. Make comments that build on what others have said and whenever possible demonstrate that you have truly listened to your colleagues.
* Do not feel that you have to respond to everything. Be selective about to which classmates’ postings you choose to respond (e.g., those that most fascinated you, jolted you, or that you otherwise found to be provocative) and, as already mentioned, thoughtful about what you say.

Please refrain from postings that solely consist of “Great job!,” “Good idea!,” or similarly undeveloped affirmations. If you feel a classmate has communicated a good idea say why and try to build on that idea from your experience or what you have been reading.

**Course Topics**

Topic 1: College Culture & Lingo

Topic 2: Working while in College & Time Management (Guest Speaker: Jean Dempster-Women, Work, & Community)

Topic 3: Budgeting for College (Guest Speaker: Pam Crate—FAME)

Topic 4: College Essentials (Guest Speaker: Randi Payne—MEOC)

Topic 5: UMA Application, ITV, Admissions & Resume Workshop (Guest Speaker: John McLaughlin—UMA)

Topic 6 & 7: E-Portfolios & Social Media Usage

**Readings**

While there is no required textbook for this course, we will be doing a fair amount of reading from various articles and books known for their college success advice.

*100 Things Every Adult College Student Ought to Know* by Carlette Jackson Harden, Ed. D

*The Secrets of College Success* by Lynn F. Jacobs & Jeremy S. Hyman

*Keys to College Success* by Minnette Lenier & Janet Maker